



COVID-19 Driver Room/Lounge Best Practices

In an attempt to stop the spread of COVID-19, the following information has been put together by Occupational Safety & Health Administration (OSHA), the Environmental Protection Agency (EPA) and the Centers for Disease Control (CDC).

Social Distancing:

- Create at least 6 feet between all workers by arranging furniture to prevent droplet spread.
- Limit the number of workers allowed in the driver room/lounge to allow for a minimum of 6 feet of distance between them.
- Provide hand sanitizer stations at each entrance to the driver room/lounge to promote hand hygiene.
- Increase ventilation or open doors and windows to increase fresh air flow.
- Place informational posters at all entrances and exits.
- Discourage all physical contact.
- Keep TV remotes secured in a protected area under the control of a supervisor. Disinfect regularly.
- Provide sanitary gloves at each entrance for workers to put on once they have used hand sanitizer.
- Restrict self-serve coffee/beverage service by eliminating availability or set up full-service coffee/beverage service that is dispensed and served by trained individuals to avoid the risk of touch transfer.

Perform Routine Environmental Cleaning:

- Routinely clean all frequently touched surfaces in the workplace (for example: workstations, keyboards, telephones, handrails, tables, chairs, vending machines, microwave ovens, countertops, floors, doorknobs) per CDC guidelines: <https://www.CDC.gov/coronavirus/2019-ncov/community/guidance-business-response.html>
- Spray upholstered or soft surfaces with aerosol disinfectants as recommended in the link below.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, most common EPA-registered household disinfectants should be effective. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.). A list of products that are EPA-approved for use against the virus that causes COVID-19 is available here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Discourage workers from using other workers' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Provide disposable wipes so that commonly-used surfaces (for example: doorknobs, keyboards, remote controls, desks, other work tools and equipment) can be wiped down by employees before each use. To disinfect, use products that meet the EPA's criteria for use against SARS-Cov-2, the cause of COVID-19, and are appropriate for the surface as listed in the link above.

Clean hands after going to the bathroom, before eating, and after coughing, sneezing, or blowing your nose.